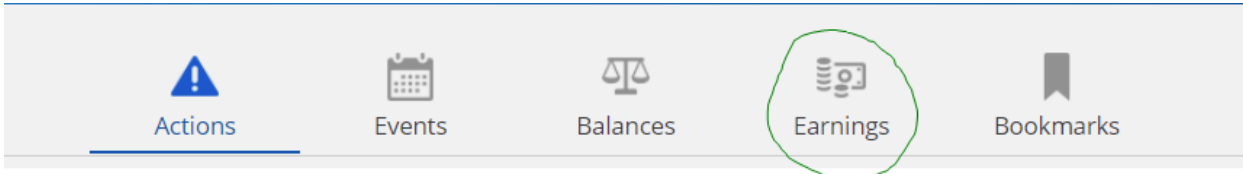


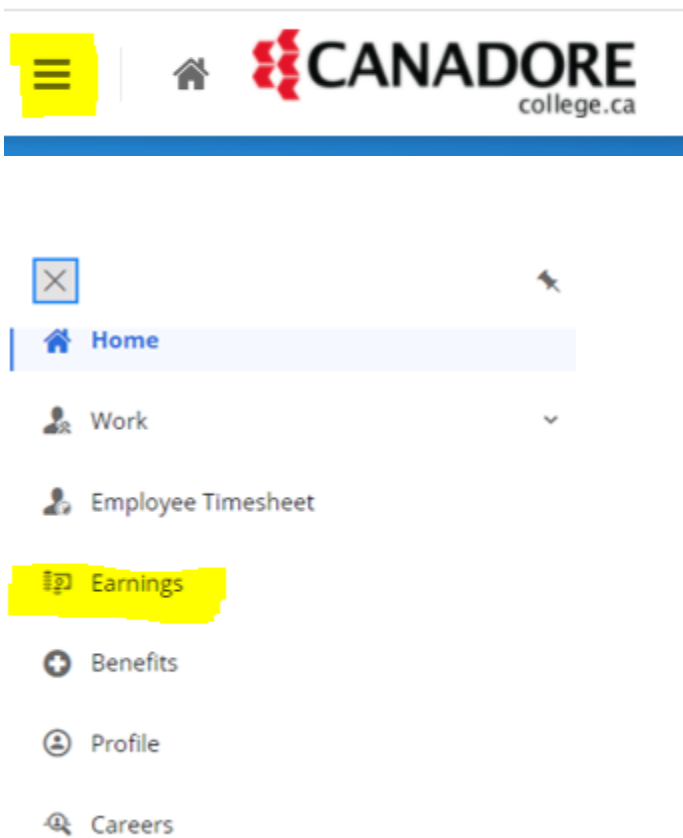
## ACCESSING YOUR EARNINGS STATEMENT IN CERIDIAN

1) From the Home Screen choose “Earnings” from the Quick Links or the Menu:

From the Quick Links on the Home screen:



From the Menu:



2) Choose (or verify) the date parameters and select the earnings statement you wish to view:

Earning Statements		Year End Forms		
From: 2021-01-05	To: 2022-02-05	Filter	Print	1 Statement(s) Found
	Earning Statement	Pay Date	Type	Net Pay
<input type="checkbox"/>	January 2022			
<input type="checkbox"/>	Canadore College of Applied Arts and Technology - #EH177329	2022-01-05	Normal	

Earnings Statements can be viewed online or printed by the employee.